



NATIONAL TRANSPORTATION SAFETY BOARD - **Public Hearing**

Conrail Derailment in Paulsboro, NJ with Vinyl Chloride Release

GROUP	3
EXHIBIT	
Z	

Agency / Organization

Gloucester County OEM

Title

Gloucester County Office of Emergency
Management Quarterly Report
(NJSP 50-53)

Gloucester County
Office of Emergency Management
Quarterly Report for the Period Ending 9/30/2012

1. Provide to the Deputy State Director, through the Regional Office, a detailed final year end performance report citing items, dates and attachments, that your county organization has completed all the below requirements no later than December 31, 2012 and submit the final year end report to the Regional Field Office no later than January 10, 2013. (See "NJOEM's Guidelines for the Distribution of Federal Emergency Management Agency Assistance Funding" attachment 5A). Additionally, provide to the Deputy State Director, through the Regional Office, a detailed quarterly performance report outlining your county's activities no later than April 10, 2012. A detailed mid-year performance report, outlining your county's activities, and an expenses claimed form no later than July 10, 2012. A third quarter performance report outlining your county's activities no later than October 10, 2012.
 - This is the third quarterly report covering the grant period for EMAA 2012.
2. Complete a review of the County Emergency Operations Plan utilizing CPG101 guidance and NJOEM's checklist. The EOP must emphasize the all-hazards approach. Based upon changes in the county's hazard analysis, OEM staffing or resources, make revisions as necessary. The county EOP requires an annual review. This should be accomplished at one of the county LEPC meetings as per item #6 and documented in the year end report. The County EOP needs to be submitted for re-certification every four years, to the Regional Office.
 - Gloucester County's Emergency Operations Plan was submitted for initial certification in the Emergency Support Function format on March 23, 2012.
3. The County OEM will exercise their EOP in conformance with NJOEM's Exercise Program Guidelines. The County OEM shall encourage its EMAA funded municipalities to participate in this county sponsored exercise, if appropriate.
 - GCOEM received exercise credit for an actual occurrence for the period October 1, 2011 to March 15, 2012.
 - GCOEM received exercise credit for a full-scale exercise conducted on May 8, 2012.

The County OEM shall assist with and ensure that 25% of its non-EMAA funded municipalities participate in NJOEM's exercise program.

- Pitman Borough received exercise credit for an actual occurrence for the period October 1, 2011 to March 15, 2012.
 - Monroe Township received exercise credit for a full-scale exercise on August 25, 2012.
4. Provide a list of training courses attended by County OEM staff. The County Coordinator needs to identify twenty four hours of continuing emergency management education.
- Tom Butts, EMC – NJEPA Conference, April 30 – May 4, 2012
 - Len Clark, DEMC – NJEPA Conference, April 30- May 4, 2012

Executive Emergency Management Officer, September 10-13, 2012, EMI

- Jack Deangelo, DEMC – NJEPA Conference, April 30- May 4, 2012
5. Participate in the State's Radiological Program (see NJOEM's Radiological Program Guidelines).
- In progress
6. The County conducted four meetings of the County LEPC. These meetings included county chief executives, department heads and volunteer agencies which thoroughly reviewed the County EOP. This review included a discussion as to the roles and responsibilities of county departments and agencies during emergencies. Agenda and sign-in sheets are on file.
- County Emergency Management Council meeting were held on November 30, 2011, February 29, 2012, June 6, 2012, September 20, 2012.
7. Assist in and ensure the development/revision of 25% of the County's municipal EOPs or if applicable, ensure the maintenance of 100% municipal EOP compliance. All municipal EOPs require four year re-certification. All EOPs submitted for re-certification must be approved at the County OEM and the Regional Office.
- Deptford Township – 6/29/2012
 - Logan Township – 6/29/2012
 - Franklin Township – 9/18/2012
 - Harrison Township - 9/28/2012
 - Woodbury Heights – 9/30/2012

8. Attend all Regional County Coordinator meetings and attend all required State/County Coordinator meetings.
 - Gloucester County attended the County Coordinators' Association meetings on December 14, 2011, and February 8, 2012.
9. Participate in the State's monthly RACES Net and the NJOEM 800 radio test.
 - Gloucester County participated in the monthly RACES net in October and November 2011, January, February, March, April, May, June, July, August and September 2012.
10. Submit your County EMAA reports to the Regional Office and coordinate the submission of all municipal EMAA reports to be retained at the County OEM. In addition, the County shall submit the following reports to the Regional Office: the annual EMAA expenses claim form; the final year end of the year report; and all required expenditure and reimbursement forms.
 - All reports were submitted on time.
11. Meet with members of the Regional Office and Municipal OEMs to develop an emergency management initiative to be inserted on the Municipal EMAA Workplan for completion during FFY 2013. Also, in concert with Regional Representatives, develop at least one hazard specific initiative for the upcoming County EMAA Workplan.
 - Upcoming later this year.
12. The County OEM will continue to work on the inclusion of Access and Functional needs populations in to all phases of the emergency management process. County OEM will maintain ongoing coordination with the County Access and Functional Needs Liaison regarding emergency plans, EOC activations, situational awareness of emergency events, training and exercise opportunities and the formation of a Functional Assessment and Service Team. The Team should consist of a Senior Care Specialist, Disaster Case Management Specialist, Disability Specialist and Mental Health Practitioner. These persons will most likely come from the respective counties' Department of Human Services.
 - As part of its EOP submission, the Gloucester County AFN Liaison submitted the membership of the Functional Assessment and Service Team. This Team is listed as a resource in the AFN Annex to the Basic Plan of the EOP. The team membership consists of staff from the County's Division of Disability Services and exceeds the minimum requirements established in this workplan. This item is 100% complete.

13. The County OEM shall review the applications from eligible local agency(ies) for completion and submit the "Certification of Eligible Applicants" with the County EMAA application to the NJOEM.

- Upcoming later this year when the documents are released.

14. The County OEM shall receive and verify all local agency(ies) expenditures for reimbursement and submit the reimbursement request (up to amount approved in the County Subgrant Award) for the County OEM and local agency(ies) to the NJOEM.

- Pending receipt of requests

Submitted by.

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Date: October 1, 2012

J. Thomas Butts, Coordinator